



# TIMESHEET CALENDAR

## April 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		27 	28	29	30 Office Closed Good Friday	31
1	2 Office Closed	3	4	5 	6	7 <input checked="" type="checkbox"/>
8	9	10	11 	12	13	14
15	16	17	18	19 	20	21 <input checked="" type="checkbox"/>
22 30	23	24	25 	26	27	28

## May 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1	2	3 	4	5 <input checked="" type="checkbox"/>
6	7	8	9 	10	11	12
13	14	15	16	17 	18	19 <input checked="" type="checkbox"/>
20	21 Closed Victoria Day	22	23 	24	25	26
27	28	29	30	31 		

## June 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2 <input checked="" type="checkbox"/>
3	4	5	6 	7	8	9
10	11	12	13	14 	15	16 <input checked="" type="checkbox"/>
17	18	19	20 	21	22	23
24	25	26	27	28 	29	30 <input checked="" type="checkbox"/>

## July 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
1	2 Closed Canada Day	3	4 	5	6	7
8	9	10	11	12 	13	14 <input checked="" type="checkbox"/>
15	16	17	18 	19	20	21
22	23	24	25	26 	27	28 <input checked="" type="checkbox"/>
29	30	31				

Pay Period End

Timesheets In By

Date Paid



# TIMESHEET CALENDAR

## August 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
			1 	2	3	4
5	6 Closed Civic Holiday	7	8	9 	10	11 <input checked="" type="checkbox"/>
12	13	14	15 	16	17	18
19	20	21	22	23 	24	25 <input checked="" type="checkbox"/>
26	27	28	29 	30	31	

## September 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3 Closed Labour Day	4	5	6 	7	8 <input checked="" type="checkbox"/>
9	10	11	12 	13	14	15
16	17	18	19	20 	21	22 <input checked="" type="checkbox"/>
23 30	24	25	26 	27	28	29

## October 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	1	2	3	4 	5	6 <input checked="" type="checkbox"/>
7	8 Closed Thanksgiving	9	10 	11	12	13
14	15	16	17	18 	19	20 <input checked="" type="checkbox"/>
21	22	23	24 	25	26	27
28	29	30	31			

## November 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
				1 	2	3 <input checked="" type="checkbox"/>
4	5	6	7 	8	9	10
11 Remembrance Day	12 Office Closed	13	14	15 	16	17 <input checked="" type="checkbox"/>
18	19	20	21 	22	23	24
25	26	27	28	29 	30	



Pay Period End



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# TIMESHEET CALENDAR

## December 2018

Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1 ✓
2	3	4	5 ★	6	7	8
9	10	11	12	13 😊	14	15 ✓
16	17	18	19 ★	20	21	22
23 /	24 /	25 CLOSED	26 CLOSED	27 CLOSED	28 CLOSED	29 ✓
30	31 Closed			😊		

## January 2019

Sun	Mon	Tues	Wed	Thu	Fri	Sat
		1 Closed New Years Day	2 ★	3	4	5
6	7	8	9	10 😊	11	12 ✓
13	14	15	16 ★	17	18	19
20	21	22	23	24 😊	25	26 ✓
27	28	29	30 ★	31		

## February 2019

Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7 😊	8	9 ✓
10	11	12	13 ★	14	15	16
17	18 Closed Family Day	19	20	21 😊	22	23 ✓
24	25	26	27 ★	28		



Pay Period End



Timesheets In By










Date Paid



# TIMESHEET CALENDAR

## March 2019

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	 7	8	<input checked="" type="checkbox"/> 9
10	11	12	 13	14	15	16
17	18	19	20	 21	22	<input checked="" type="checkbox"/> 23
24	25	  26	27	28	29	30
<input checked="" type="checkbox"/> 31						

- Pay Period End
-  Date Paid
-  Timesheets In By

**FAMILY RESPITE SERVICES  
FINANCIAL YEAR END IS MARCH 31<sup>st</sup>, 2019**



Therefore when submitting your timesheets with the  
Pay Period End Date March 23<sup>rd</sup>  
You must also include hours worked on  
March 24<sup>th</sup>-31<sup>st</sup> (8 days) on a separate timesheet

**ALL TIMESHEETS MUST BE IN THE OFFICE BY  
TUESDAY, March 26<sup>th</sup>, by 4:00 PM**